

IMPLEMENTATION GUIDELINES FOR DISTRIBUTION OF TABLET PC WITH E-TEXT BOOKS FOR CLASS IX-X FOR ST/OBC STUDENTS

1. Objective :

The objective of the scheme is to promote education digitally for the students belonging to ST/OBC communities of Assam by providing Tablet PC consisting of e-Text books on materials which will be helpful in preparation of their 10th examinations with study materials available in 3(Three) vernacular languages (Assamese/Bodo/Bengali).

2. Details of the scheme :

- (i) Physical Target for the state = 3809 Nos. each for ST and OBC
- (ii) Total allocation of fund = 799.89 lakhs
- (iii) For providing grants @ Rs 10,500/- per beneficiary

3. Selection Committee:

There will be a LAC Level Selection Committee (LACLSC) for selection and approval of beneficiary list with the following members:-

- 1. Deputy Commissioner/Principal Secretary (For 6th Schedule Autonomous Councils) or Official nominated by them - **Chairman**
- 2. Project Director, ITDP (For ST only)/Sub-Divisional Welfare Officer Secretary/ Additional Principal Secretary (For 6th Schedule Autonomous Councils) - **Member**
- 3. 2(Two) representative from ST/OBC community nominated by the Local MLA /Deputy Commissioner/ Principal Secretary (For 6th Schedule Autonomous Councils) - **Member**

4. Function of the Committee :

- i) The Committee will select the beneficiary within their respective areas. The target will be provided based on population.

5. Eligibility Criteria :

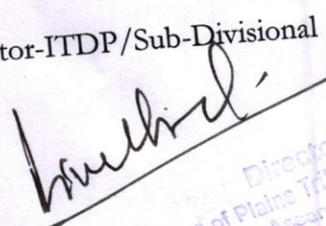
- i) Applicant must belong to ST/OBC community (Caste Certificate to be furnished).
- ii) Applicant must be studying in Class IX-X only in SEBA (Certificate from the Principal in the Form prescribed at Annexure A).
- iii) The applicant should not be a Govt. servant who receives salary from Treasury Officer (It does not include anyone receiving honorarium, etc. from Govt.)

6. Publicity :

The Project Director-ITDP/Sub-Divisional Welfare Officer/ Principal Secretary (For 6th Schedule Autonomous Councils) will provide wide publicity at various platforms at local level viz. newspapers, websites, Notice Boards, etc.

7. Selection Procedures :

- i) The Member Secretary will be responsible for collection of applications in prescribed Format (Annexure-A) in consultation with local MLA or his/her representative or a representative nominated by DC/ Principal Secretary (For 6th Schedule Autonomous Councils).
- ii) In selecting the beneficiaries, the opinion of the representatives nominated by Local MLA/DC workers will be given due weightage.
- iii) The Member Secretary will securitize the application and prepare a list of eligible beneficiaries in the order of merit as per allocation provided.
- iv) The Member Secretary will place the Beneficiary list along with documents received before the LACLSC for approval.
- v) The approved list will be put in the Notice Board of the Project Director-ITDP/Sub-Divisional Welfare Office/Office of Principal Secretaries for public information.


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vi) The Member Secretary will receive claims/objections complaints etc. and will examine the claims/objections/complaints etc. in his own office and dispose the same as per the guidelines of the scheme.

vii) As per allocation, the grants will be delivered to the respective Member Secretaries for distribution which will be distributed to the beneficiaries approved by the LACLSC.

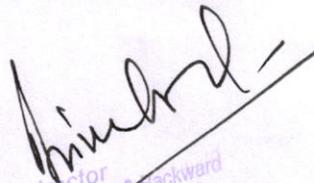
viii) All documents submitted by the beneficiaries, APRs, Beneficiary list approved by the LACLSC, etc. will be retained by the Member Secretary for future Audit, Inspection purpose, etc.

8. Monitoring & Maintenance of records :

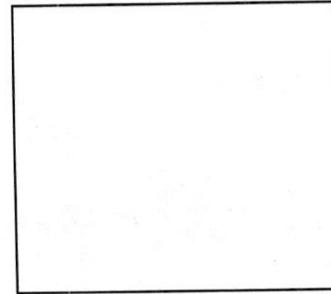
The Member Secretary will maintain detailed particular of the beneficiaries, in form of permanent register which should be readily available for inspection of the State Level/District level Officers and also for post Audit verification purpose. The details will include particulars of the beneficiary, viz Name/Father's name/Present address G.P. details etc.

9. Submission of Utilization Certificate and Process report:

The Member Secretary will submit the utilization/ completion certificate on completion of distribution of the grants.


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**APPLICATION FORM FOR TABLET PC WITH E-TEXT BOOKS FOR CLASS IX-X
FOR ST/OBC STUDENTS**



Name of the applicant:

Name of Father/Mother:

Male/Female: DoB:.....

Address:

..... Ph No:.....

E-mail ID:

Qualification (Class IX/X) : Board:

Name of School: Annual income of Parent:.....

Enclosed: 1. One passport photo 2. Caste Certificate

I declare that the statements in application are true to the best of my knowledge.

Signature of the applicant

CERTIFICATE FROM PRINCIPAL

I certify that Sri/Miss son/daughter of
Sri/Smti./Lt. residing in
..... is studying in Class IX/X in (name of school
with address) during the academic year 2018/2019.

Signature and Seal of the Principal