

**GUIDELINES FOR FAMILY ORIENTED INCOME GENERATING SCHEME
(FOIGS) FOR ST PEOPLE TO BE IMPLEMENTED BY THE APTDC LTD**

A. OBJECTIVE

The objective of the scheme is to scale up the economic standards of the ST farmers/ unemployed ST youths by providing them individual machineries / vehicles etc as sustenance to raise livelihood standard. The people belonging to ST (P) communities of Assam are mostly engaged in agriculture activities for their livelihood using traditional methods which provides low yield and reflects in the economic disparity seen among the ST people of Assam. Providing modern agriculture equipments and other machineries will augment the production and productivity of the crops and in turn ameliorate their economic condition.

B. PROCEDURE FOR IMPLEMENTATION OF THE SCHEME

The schemes will be implemented as follows:

- 1) 80% of the total beneficiaries will be allocated uniformly to the Branch offices of the APTDC Ltd and 20% will be allocated at the Chairman level. 20% of the total beneficiaries will be approved by the Honble Chairman's discretionary powers and the allocations will be communicated to the Branch Offices.
- 2) The beneficiaries for 20% allocation at the Chairman level will be recommended by the Hon'ble Chairman at the discretion of the Hon'ble Chairman and will not require the approval/recommendation of the DLSC.
- 3) Against the allocation of the Branch Offices the concerned Branch Manager will submit the list containing names of beneficiaries twice the physical target allocated along with all relevant documents and with due approval of the respective District Level Selection Committee (DLSC).
- 4) On receipt of proposals from the DLSC, the same will be placed before the State Level Selection Committee (SLSC) for selection/approval of the beneficiaries for FOIGS.
- 5) The approved list will be communicated to the Branch Offices and distribution of the FOIGS will be done directly to the beneficiaries by the Directorate.

C. PROCEDURE FOR SELECTION OF BENEFICIARIES

The selection procedure will be as follows:

- 1) 2(Two) committees, viz. the District Level Selection Committee (DLSC) and State Level Selection Committee (SLSC) will be constituted for selection and approval of beneficiaries respectively. The DLSC will be the authority for selection of beneficiaries at the District level and the SLSC will be the final authority for approval of beneficiaries for distribution of FOIGS.
- 2) The DLSC will invite applications from intending applicants in a prescribed format along with all relevant documents through wide publicity.
- 3) The received applications will be scrutinized by the DLSC and selection of eligible beneficiaries will be done twice the nos. of allocated FOIGS which will be communicated to the Managing Director along with all relevant documents through the Branch Offices.
- 4) The Managing Director on receipt of approved list of beneficiaries from DLSC will place the same for selection/approval of the SLSC.
- 5) The beneficiaries approved by the DLSC do not indicate the actual list of beneficiaries and the finalization lies solely with the apex body viz. the SLSC.

D. SELECTION COMMITTEE

Two committees viz. the District Level Selection Committee (DLSC) and State Level Selection Committee (SLSC) will be constituted for selection/approval of beneficiaries with the following members :

1) State Level Selection Committee

- | | |
|----------------------------------|------------------|
| 1) Hon'ble Chairman, APTDC Ltd. | Chairman |
| 2) Director, WPT & BC, Assam | Vice-Chairman |
| 3) Managing Director, APTDC Ltd. | Member Secretary |

2) District Level Selection Committee

- | | |
|--|------------------|
| 1) Local MLA of concerned Constituency & applicant | Chairman |
| 2) Project Director, ITDP | Vice-Chairman |
| 3) Branch Manager, APTDC Ltd. | Member Secretary |

E. SELECTION CRITERIA OF BENEFICIARIES

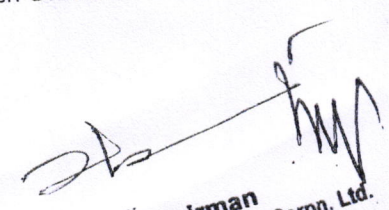
- 1) Individual beneficiary should belong to ST community of the plains districts of Assam (outside BTC area).
- 2) The individual beneficiary must not have availed any FOIGS in the last 5 (five) years against any Govt. scheme.
- 3) The upper income limit for the individual member is fixed at Rs. 2.50 lakhs per annum.
- 4) The applicant should not be a Govt. servant (In permanent employment).

F. DOCUMENTS TO BE COLLECTED FROM BENEFICIARIES

- 1) Applications in prescribed format (Annexure-A).
- 2) Passport Photo of the individual beneficiary.
- 3) Copy of ST Certificate.
- 4) Income certificate.

G. TERMS & CONDITIONS

- 1) The FOIGS item will be used by the approved individual beneficiary only.
- 2) The individual beneficiary will be responsible for any damage, loss, theft, etc. of the implements provided by Govt. Deptt.
- 3) The approved individual beneficiary will submit the beneficiary share (if applicable) at the rate of 80:20 ascertained by the Govt. for availing the FOIGS.
- 4) On non-receipt of proposals from Branch Offices on time, the allocation will be scrapped and reallocated to other deserving Branch Offices without prior notice.


Chairman
Assam Plains Tribes Dev. Corpn. Ltd.
Ganeshguri, Dispur,
Guwahati-781005

APPLICATION FORM

To,

1) Branch Manager, APTDC Ltd,

.....Branch.

Name of the scheme:

Name of Machinery/input, etc. applied for:

Name of applicant:

Address:

.....Phone (M):

Sex: Male/Female Voter's ID No.:

- Enclosed:
- 1) Xerox copy of voter ID cards.
 - 2) Xerox copy of caste certificates.
 - 3) Photo of individual beneficiary.
 - 4) Income certificate below Rs. 2.50 lakhs

I certify that all the information in the application and documents enclosed are genuine.

(Signature of applicant)

1) The application and enclosed documents are scrutinized properly and recommended for allotment of underscheme and forwarded to Branch Manager, Assam for approval of the State Level Selection Committee (SLSC).

2) The applicant has not received any such grant from the Govt. in the last 5(Five) years.

Seal & Signature of Chairman, DLSC

Seal & Signature of Member Secretary, DLSC

Signature of Member (DLSC)