

**IMPLEMENTATION GUIDELINES FOR DISTRIBUTION OF
HYBRID AND OP VEGETABLE SEEDS FOR SC FARMERS**

1. Objective :

The objective of the scheme is generation of income and encouraging economic independence among SC farmers by providing hybrid and OP vegetable seeds.

2. Details of the scheme :

(i) Total allocation of fund = Rs. 400.00 lakhs

3. Selection Committee:

There will be a LAC Level Selection Committee (LACLSC) for selection and approval of beneficiary list with the following members:-

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|--|--------------------|
| 1. Deputy Commissioner or Official to be nominated by DC | - Chairman |
| 2. Sub-Divisional Welfare Officer/ | - Member Secretary |
| 3. 2(Two) social workers (representative) from SC community
nominated by the district-in-charge Minister of the respective district | - Member |

4. Function of the Committee :

i) The Committee will select the beneficiary for their respective areas. The target will be provided on the basis of population.

5. Eligibility Criteria :

i) Applicant must belong to SC community (Caste Certificate to be furnished).

6. Publicity :

Sub-Divisional Welfare Officer will give wide publicity at various platforms viz. newspapers, websites, Notice Boards, etc.

7. Selection Procedures :


- i) The Member Secretary will be responsible for collection of applications in prescribed Format (Annexure-A).
- ii) In selecting the beneficiaries, the opinion of the representatives nominated by 2(Two) social workers (representative) from SC community nominated by the district-in-charge Minister of the respective district workers will be given due weightage.
- iii) The Member Secretary will prepare the list of beneficiaries in consultation with representative(s) of district in-charge Minister of the respective district and place the Beneficiary list along with documents received before the LACLSC for approval.
- iv) The list prepared by the Committee shall be then approved by the district in-charge Minister.
- v) The approved list will be put in the Notice Board of the Sub-Divisional Welfare Office/Office of Principal Secretaries for public information.
- iv) The Member Secretary will receive claims/objections complaints etc. and will examine the claims/objections/complaints etc. in his own office and dispose the same as per the guidelines of the scheme.
- v) The approved beneficiary list will be submitted to the Director, Welfare of SC, Assam for distribution of Power Tillers.
- vi) All documents submitted by the beneficiaries, APRs, Beneficiary list approved by the LACLSC, etc. will be retained by the Member Secretary for future Audit, Inspection purpose, etc.

8. Monitoring & Maintenance of records :

The Member Secretary will maintain detailed particular of the beneficiaries, in form of permanent register which should be readily available for inspection of the State Level/District level Officers and also for post Audit verification purpose. The details will include particulars of the beneficiary, viz Name/Father's name/Voter ID No./Present address G.P. details etc.

9. Submission of Utilization Certificate and Process report:

The Member Secretary will submit the utilization/ completion certificate on completion of distribution of the grants.


Director
Welfare of Scheduled Castes, Assam
Guwahati-06