

**IMPLEMENTATION GUIDELINES FOR EXERCISE BOOKS FOR ST/OBC
STUDENTS**

1. Objective :

The objective of the scheme is promotion of education for the students belonging to ST/OBC communities of Assam by providing Exercise Books.

2. Details of the scheme :

- (i) Physical Target for the state = 5,91,331 Nos. of Exercise Books each for ST and OBC
(ii) Total allocation of fund = Rs. 399.99808 lakhs

3. Selection Committee:

There will be a LAC Level Selection Committee (LACLSC) for selection and approval of beneficiary list with the following members:-

- | | | |
|--|---|-----------------|
| 1. Deputy Commissioner/Principal Secretary (For 6 th Schedule Autonomous Councils) or Official nominated by them | - | Chairman |
| 2. Project Director, ITDP (For ST only)/Sub-Divisional Welfare Officer Secretary/ Additional Principal Secretary (For 6 th Schedule Autonomous Councils) | - | Member |
| 3. 2(Two) representative from ST/OBC community nominated by the Local MLA /Deputy Commissioner/ Principal Secretary (For 6 th Schedule Autonomous Councils) | - | Member |

4. Function of the Committee :

- i) The Committee will select the beneficiary within their respective areas. The target will be provided based on population.

5. Eligibility Criteria :

- i) Applicant must belong to ST/OBC community (Caste Certificate to be furnished).
ii) Applicant must be studying only in SEBA (Certificate from the Principal in the Form prescribed at Annexure A).

6. Publicity :

The Project Director-ITDP/Sub-Divisional Welfare Officer/ Principal Secretary (For 6th Schedule Autonomous Councils) will provide wide publicity at various platforms at local level viz. newspapers, websites, Notice Boards, etc.

7. Selection Procedures :

- i) The Member Secretary will be responsible for collection of applications in prescribed Format (Annexure-A) from the Principal of the Schools in consultation with local MLA or his/her representative or a representative nominated by DC/ Principal Secretary (For 6th Schedule Autonomous Councils).
ii) In selecting the beneficiaries, the opinion of the representatives nominated by Local MLA/DC workers will be given due weightage.
iii) The Member Secretary will securitize the application and prepare a list of eligible beneficiaries in the order of merit as per allocation provided.
iv) The Member Secretary will place the Beneficiary list along with documents received before the LACLSC for approval.
v) The approved list will be put in the Notice Board of the Project Director-ITDP/Sub-Divisional Welfare Office/Office of Principal Secretaries for public information.
vi) The Member Secretary will receive claims/objections complaints etc. and will examine the claims/objections/complaints etc. in his own office and dispose the same as per the guidelines of the scheme.
vii) As per allocation, the grants will be delivered to the respective Member Secretaries for distribution which will be distributed to the beneficiaries approved by the LACLSC.