

## MINUTES OF THE PRE-BID MEETING HELD ON 18.01.2019

A Pre-Bid meeting in respect of e-Tender floated vide No. DW/NIT/661/2018-19/43, Dated Guwahati, the 4<sup>th</sup> of January/2019 for procurement of Fashion Design Machine was held at the Conference Hall of the Directorate of WPT & BC, Assam to discuss the issues related to the tender.

The meeting was presided over by the Joint Director, WPT & BC in the presence of Deputy Director and various representatives of prospective bidders (As shown in Annexure-A). At the onset, the Joint Director, WPT & BC, Assam apprised the house on the agenda items of the meeting and requested the representatives present to share their views pertaining to the tender. Various issues were raised by the representatives and the following were resolved:

<b>Issues raised</b>	<b>Resolution</b>
Class 2 Digital Certificate to be allowed	Accepted
Annual Turnover of the bidder to be reduced to 1 Crores	Annual Turnover of the bidder to be reduced to 2 Crores
Sample to be reduced to 1 rather than 2	Accepted
The previous years' experience of the Manufacturer can be used for supporting the bid of the bidder (Dealer) and vice-versa	Accepted
Amount for Bank Solvency from Bank to be mentioned	Bank Solvency from Bank is fixed at Rs. 100.00 lakhs
Completion Certificate not to be made mandatory	Completion Certificate if any may be submitted. Work experience in Assam will suffice.
Dealer to be allowed to participate in the Bid	Accepted
Exemption of Manufacturing unit to be within Assam	Accepted
Specification of accessories to be mentioned	Embroidery Plate-1 No, Needle-3 Nos., Picot Pressure Foot-1 No, Zipper Foot-1 No, Blind Hem Fott-1 No, Button Hole Pressure Foot-1 No, Screw Driver-1 No, Bobbin-3 Nos., Zig Zag Pressure foot-1 No, Spool pin pad-2 Nos.
Clarification sought with regard to the machine motor operated or foot operated	Tender is called for Foot operated machine with the facility of upgrading to motor operated machine
Clarification sought with regard to ISI specification	Bidder should submit BIS certificate for the machine with the prescribed specification as given in the Tender Document

The minutes of the meeting will be treated as necessary corrigendum to the bid documents uploaded against the aforementioned NIT.

The Meeting ended with a Vote of Thanks from the Chair.

Memo no. DW/NIT/661/2018-19/

Copy to:

- 1) P.S. to the Commissioner & Secretary to the Govt. of Assam, WPT & BC Deptt. for favour of information of the Commissioner & Secretary.

  
**Joint Director, WPT & BC, Assam**

Dated Guwahati, the 18<sup>th</sup> of January/2019

  
**Joint Director, WPT & BC, Assam**