

Proposal Formats

Proposal for Van Dhan Vikas Karyakram

Sl. No.	Block	Total Population	ST population
1	Block 1		
2	Block 2		
3	Block 3		
4	Block 4		

Sl. No.	Block	Total Area (in ha)	Forest Area (in ha)
1	Block 1		
2	Block 2		
3	Block 3		
4	Block 4		

Sl. No.	Block	NRP Availability
1	Block 1	
2	Block 2	
3	Block 3	
4	Block 4	

Proposal Format of Establishment of Van Dhan Vikas Kendra

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Abbreviations

Executive Summary (to be given on separate page, not more than 2 pages)

1. District – At a glance

1.1. Administrative Profile

{Briefly state the district profile. Also, highlight if an aspirational district}

1.2. Demographic profile

S.No.	Block	Total Population	ST population
1	Block 1		
2	Block 2		
3	Block 3		
4	Block 4		
5	...		
District Total			

1.3. Geographic profile

S.No.	Block	Total Area (in ha)	Forest Area (in ha)
1	Block 1		
2	Block 2		
3	Block 3		
4	Block 4		
5	...		
District Total			

2. Availability of MFPs in the district

2.1. MFPs Available in the district

S. No.	Blocks	MFP Availability
1		MFP 1, MFP 2, MFP 3, MFP 4...
2		MFP 1, MFP 2, MFP 3, MFP 4...
3		MFP 1, MFP 2, MFP 3, MFP 4...
4		..

2.2. Significance for MFP available in the region for tribal livelihood and income generation (socio-economic context)

2.3. Analysis of MFP value chain in the district/ proposed project cluster

{Provide brief descriptive of MFP value chain in the district including the MFP commodity flow from primary actors to the market through various channels including agents such as MFP gatherer, SHGs, commission agent, wholesalers, processors, retailers, support institutions and other agencies; the typical price build up and share of tribal MFP gatherers along the value chain}

Annex report of preliminary investigation conducted, if any

2.4. Assessment of need gap and constraint

{ Provide brief descriptive of constraints / need gaps in the region related to MFP value chain development, if any, such as related to package of practices for MFP collection/ harvesting, sustainability, quality, of value addition, marketing, credit access etc}

Annex report of preliminary investigation conducted, if any

3. Project Proposal – Establishment of Van Dhan Vikas Kendra

3.1. Proposed project location

{State the Blocks/Villages/ Gram Panchayat proposed to be covered. Preferably also insert a district map marking an indicative project areas}

S.No.	Block	Villages
1	Block 1	
2	Block 2	
3	Block 3	
4	...	

3.2. MFP Coverage

3.2.1. Focus MFP

S.No.	VDKV	MFPs
1	Block 1	
2	Block 2	
3	Block 3	
4	...	

3.2.2. MFP Collection Potential (indicative)

S.No.	Block	Quantity (in MT)					..
		MFP 1	MFP 2	MFP 3	MFP 4	MFP 5	
1	Block 1						
2	Block 2						
3	Block 3						
4	...						
District Total							

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3.2.3. Seasonality of Collection

{Indicate the seasonal availability of these MFP in the proposed project area}

S. No.	MFPs	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	MFP 1												
2	MFP 2												
3	MFP 3												
4	..												

Peak Season  Lean Season  Unavailable 

3.3. Linkage with Haat Bazar

S.No.	VDKV	Corresponding Haat Bazars
1	Block 1	Haat 1
2	Block 2	Haat 2; Haat 3
3	Block 3	Haat 4
4	...	

3.4. Plan for setting-up of Van Dhan Vikas Kendra

3.4.1. Proposed no. of VDVks

{Indicate the number of Van Dhan Vikas Kendras (VDVKs) proposed to be set up, proposed number of SHGs, no. of members,}

S.No.	Block	Proposed No. of VDVks	Proposed No. of SHGs	Proposed No. of member
1	Block 1			
2	Block 2			
3	Block 3			
4	...			

3.4.2. Selection of tribal beneficiaries

3.4.2.1. Identification of the beneficiaries

{State whether tribal beneficiaries / trainees have been identified / selected as per the Scheme guidelines}

- If the beneficiaries have been identified, please provide the brief details of the methodology adopted for identification / selection such as convergence under Aajeevika or other similar initiatives and a list of such proposed trainees should be enclosed as per **Annexure 1**
- If not, please indicate the stage and the plan as to how and by when beneficiaries for the proposed training shall be identified. In this scenario the details of beneficiaries must reach TRIFED at least 15 days before start of the trainings as per format in **Annexure 1**

3.4.2.2. Sensitization of the beneficiaries

{Indicate, whether awareness and motivation programme for the tribal trainees has been organized before the selection as per guidelines}

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- If yes, please provide brief details of the awareness / motivation campaign including blocks/ villages covered, date of campaign, no. of beneficiaries sensitized
- If not, state the reasons for not organising the same or when it is proposed to be conducted indicating the tentative schedule including blocks/ villages to be covered & date of campaign

3.4.3. Details of proposed training programme

3.4.3.1. Supply of equipment for training on MFP Value Addition

S. No.	Description of Equipment	Focus MFP	Corresponding Blocks	Corresponding VDKV/ SHGs ID (if already identified)	Quantity of equipment required (in Nos.)
1.					
2.					
3.					
4.					

3.4.3.2. Identification and engagement of master trainers

{Identification of Resource Person/Trainers to be engaged to impart training If identified / selected, please provide the copy of Bio-Data of such person(s) or state reasons for non-selection and date by which it will be completed):

S. No.	Block	Proposed training	Trainer identified (Y/N)	Name of Trainer(s)	Is the trainer empanelled under Zila Parishad (Y/N) &/or TRIFED (Y/N) If yes, provide trainer's id	Remark , if any
1.						
2.						
3.						
4.						

3.4.3.3. Tentative Training Schedule

S. No.	Block	Proposed Training	Date of Training (From ... to ...)	Duration of training programme	No. of Batches / Trainees to be trained
1.					
2.					
3.					
4.					

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3.5. Requirement of Funds

3.5.1. Cost Break-up for each VDVK

3.5.1.1. Cost towards training & equipment supply

{Indicate the estimated budgetary requirement, not exceeding the provisions as per the scheme}

S. No.	Description of Expenditure	Total (Rs.)
1	TRAINING & FACILITATION EXPENSES	
	a. Hiring of Master Trainers	
	b. Lodging and Boarding Charges for the Master Trainers	
	c. Arrangement for training (such as training board, banners, posters, etc.)	
2	TRAINEE EXPENSES	
	a. Wage compensation to the trainees/ members	
	b. Food & Refreshment Expenses (Breakfast, Lunch, Tea / Snacks)	
3	ADVOCACY EXPENSES	
	Advocacy materials, photography etc.	
4	COST OF RAW MATERIAL	
	Sub Total I (Cost of training)	
5	Cost of Tool Kit	
	Sub Total II (Cost of tool kit)	
Total cost for setting up of 1 Van Dhan Vikas SHG (excluding working capital) (I+II)		
Total Cost for 1 VDVK (comprising 10 SHGs)		

3.5.1.2. Cost of Working Capital

{Briefly describe how working capital requirement towards cost of hiring of storage space (both dry and/or cold), hiring of transportation of the products, cost of raw material, packaging material, travel for marketing, etc. such as

convergence of already operational SHGs under Aajeevika in coordination with MoRD and TRIFED, facilitation through NSTFDC in coordination with TRIFED etc}

3.5.1.3. Scaling up of VKVKs to pucca Kendra

{Subject to half-yearly assessment of the VDKV, assumption is that about 60% of the Kendra established in 1st Year shall be operate successfully and would require to be supported with pucca Kendras. Indicate the estimated cost for establishment of pucca Kendra}

S. No.	Description of Expenditure	Total (Rs.)
1	Procurement of land	(To be provided by the State Government)
2	Cost of Land development including fencing and gate	
3	Construction of building	
4	Add-on infrastructure/ equipment requirement	
5	Procurement/ Hiring of vehicle	
Total cost		

3.5.2. Overall Estimated Budgetary Requirement

S.No.	Block	VDKVs (in Nos.)	Funds Required(Rs in Lakhs)	Pucca Kendra (in Nos.)	Funds Required (Rs in Lakhs)	Total requirement (Rs in Lakhs)
1	Block 1					
2	Block 2					
3	Block 3					
4	..					
TOTAL						

3.6. Quarterly Phasing & Timelines

{Indicate, the tentative quarterly proposed targets and budget requirement}

S.No.	Quarters	VDVKs		Pucca Kendra	
		Establishment of VDKVs (in Nos.)	Requirement of Funds (Rs. in lakhs)	Establishment of pucca kendra (in Nos.)	Requirement of Funds (Rs. in lakhs)
1	Q1			-	-
2	Q2			-	-
3	Q3				
4	Q4				
TOTAL					

3.7. Any other aspect which may be highlighted

Details of Identified Tribal Beneficiary (reference to Section 3.3.2.1 above)

(a) Summary of VDK beneficiaries

S.No.	Kendras District	in SHG	No. of members per SHG	No. of ST members per SHG	Corresponding Villages/ Panchyats	Blocks/ Gram	Corresponding Haat
1.	Kendra 1	K1_SHG 1					
		K1_SHG 2					
		K1_SHG 3					
		K1_SHG 4					
		K1_SHG 5					
		K1_SHG 6					
		K1_SHG 7					
		K1_SHG 8					
		K1_SHG 9					
		K1_SHG 10					
2.	Kendra 1	K2_SHG 1					
		K2_SHG 2					
		K2_SHG 3					
		K2_SHG 4					
		K2_SHG 5					
		K2_SHG 6					
		K2_SHG 7					
		K2_SHG 8					
		K2_SHG 9					
		K2_SHG 10					
3.					
Total							

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(b) Kendra-wise beneficiary details

Kendra Name: District_Kendra 1		Particulars
1.	Name of the Kendra	
2.	Leader	
3.	Deputy Leader	
4.	Contact Info	
	Mobile No.	
	Email	
5.	List of SHGs (SHG Id)	
	SHG 1	
	SHG 2	
	SHG 3	
	SHG 4	
	SHG 5	
	SHG 6	
	SHG 7	
	SHG 8	
	SHG 9	
	SHG 10	
6.	Corresponding Haats	
7.	Managing Committee	
	Accounts	
	Procurement	
	Training	
	Value Addition	
	Marketing	
	IT	
8.	Address	
9.	Block	
10.	District	
11.	State	
12.	Bank Account	
	Account No.	
	IFSC Code	

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(c) SHG-wise beneficiary details

SHG Name: District_Kendra 1_SHG 1		Particulars
1.	Name of the SHG	
2.	Leader	
3.	Deputy Leader	
4.	Contact Info	
	Mobile No.	
	Email	
5.	List of Members	
	Member 1	
	Member 2	
	Member 3	
	Member 4	
	Member 5	
	Member 6	
	Member 7	
	Member 8	
	Member 9	
	Member 10	
	Member 11	
	Member 12	
	Member 13	
	Member 14	
	Member 15	
	Member 16	
	Member 17	
	Member 18	
	Member 19	
	Member 20	
	Member 21	
	Member 22	
	Member 23	
	Member 24	

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SHG Name: District_Kendra 1_SHG 1		Particulars
	Member 25	
	Member 26	
	Member 27	
	Member 28	
	Member 29	
	Member 30	
6.	Address	
7.	Village	
8.	Block	
9.	District	
10.	State	
11.	Bank Account	
	Account No.	
	IFSC Code	
12.	Proposed MFP for Value Addition	
13.	Estimated availability in the catchment area (MT)	
14.	Type of Value Addition	
15.	Type of Training required	
16.	Description of equipments to be supplied and quantities	
17.	Corresponding Haats	

(d) Individual beneficiary details

1.	Name		Photo
2.	Contact Info		
	Mobile No.		
3.	Address		
	Village		
	Block		
	District		
	State		
4.	Aadhar Number		
5.	SHG Name/ ID		
6.	Kendra Name / ID		
7.	Tribal (Y/N)		
	Tribe		
8.	Gender (Male/ Female)		
9.	No. of Dependent Family Members		
10.	Income Status (prior to association with Van Dhan Vikas Karyakram)		
	Total annual Income Earnings		
	Means of Income earnings		
	Income earnings from MFP		