

**DOCUMENTS REQUIRED FOR APPROVAL OF KYC REGARDING INO AND  
ISSUE OF NEW ID & PASSWORD FOR THE AY 2022-23**

1. Forwarding letter to the Director, Tribal Affairs (Plain), Rukmiminagar, Satrinivash Path, Dispur, Ghy-06 in institution letter pad requesting for approval of INO application or Issue of ID & Password indicating clearly the name of INO.
2. Govt. Concurrence letter of the Institution/University/AHSEC/SEBA approval Copy.
3. DISE Code Copy/ AISHE Copy.
4. Total Enrollment of students as per Govt. order in the following format.

Sl No.	Total Enrollment for the AY 2022-23	ST		OBC	
		Male	Female	Male	Female
1					

5. Non-Duplicity Certificate regarding registration of students in NSP.

**6. Documents required of the Head of the Institution**

- (a) Identity Card issued for the Institution
- (b) Voter ID Card
- (c) Aadhar Card along with Mobile Number linked with Aadhar

**7. Documents required of the Institution Nodal Officer**

- (a) Identity Card issued by the Institution.
- (b) Voter ID Card
- (c) Aadhar Card along with Mobile Number linked with Aadhar
- (d) NOC from the Head of the Institution regarding approval of INO.

\*\*\*\*\*